



AMERI ACCESS GUIDE

To obtain access to AMERI labs, complete the steps below. All required forms/files are attached as indicated. Begin with the AMERI user guide for AMERI user policy.

*** READ AMERI USER GUIDE * [click here](#)**

1.	Complete AMERI ACCESS FORM and send scanned copy to AMERI administration. antorres@fiu.edu	 Open File
2.	Take Online courses. For info see attached file.	 Open File
3.	PRINT, SCAN & EMAIL Certificates of completion of required courses to antorres@fiu.edu	
4.	Register on AMERI FOM (facility online manager) site : fom.fiu.edu Click here to view registration instructions <i>You will not be able to access any AMERI equipment until you complete this step.</i>	

Once you have completed the above steps we will program your card into the appropriate electronic locks, including the entrances to AMERI.

PATH TO AMERI ACCESS

